



अपर महानिदेशक कार्यालय( लेखा परीक्षा )  
**OFFICE OF THE ADDITIONAL DIRECTOR GENERAL OF AUDIT**  
लेखा परीक्षा महा निदेशालय  
**DIRECTORATE GENERAL OF AUDIT**  
सीमा शुल्क,केंद्रीय वस्तु एवं सेवा कर,अहमदाबादजोनल यूनिट  
**CUSTOMS,CENTRAL GOODS & SERVICES TAX, AHMEDABAD ZONAL UNIT**  
बी , वस्त्रापुर लेक सामने ,हिमालया आर्केड ,416/414-अहमदाबाद015-380-  
**B-414/416, HIMALAYA ARCADE, OPP. VASTRAPUR LAKE, AHMEDABAD – 380 015**  
Email: [adg-dadtazu-cbec@nic.in](mailto:adg-dadtazu-cbec@nic.in)

Tel 079-26733219, 26750379

Fax 079-2673 3190

**NOTICE INVITING TENDER NO. 01/2020**



Online tenders (e-tender) are invited by the Office of the Additional Director General, Directorate General of Audit, Central Goods & Services Tax, Ahmedabad Zonal Unit, B/414-416, Himalaya Arcade, Vastrapur, Ahmedabad-380015 from reputed agencies providing Vehicles with driver & fuel for hiring on monthly basis as per the requirement mentioned below:

Category	Number of Vehicle	Remarks
<b>A-3 Segment (Mid Size) vehicles (Having length 4000 mm to 4500 mm) viz. Maruti Suzuki Ciaz, Honda City, Hyundai Verna etc.</b> Or <b>B-2 Segment (MUV/MPV) vehicles viz. Toyota Innova etc. as per classification used by Society of Indian Automobile Manufacturers (SIAM)</b>	<b>01</b>	<b>One car for up to 22/23 days per month (up to 2000 KM per month) under Operational Vehicle Category</b>  <b>(With DRIVER &amp; With FUEL)</b>

**TIME SCHEDULE FOR TENDER**

SI No.	Particulars	Date
<b>1</b>	<b>Tender e-publish date</b>	<b>23-07-2020</b>
<b>2</b>	<b>Bid Submission last date</b>	<b>22-08-2020, 16:00 Hrs</b>
<b>3</b>	<b>Tender opening date (Technical)</b>	<b>24-08-2020, 16:00 Hrs.</b>

2. Tender documents may be downloaded from Central Public Procurement Portal (CPPP) site <http://eprocure.gov.in/eprocure/app> as per the schedule given in time schedule for tender as above. Aspiring Bidders who have not enrolled/registered for e-procurement should enroll/register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost. Bidders shall submit their quotation online on <http://eprocure.gov.in/eprocure/app> as per the tender document in the website <http://eprocure.gov.in/eprocure/app>. Bidders are requested to follow the instructions carefully as per the tender document and the instructions given in the above said website.

3. The tenders shall be submitted **online, in two parts viz. Technical Bid and Financial Bid (In Billing of Quantity form)**. All the pages of this tender document bid except Financial Bid i.e Annexure-III which is to be uploaded only at portal in BoQ (In Excel sheet available with the tender at E-procure website) being submitted must be signed is token of being read carefully and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. The format of Technical and Financial Bid is mentioned in Annexure -II and III. In case of non-uploading of copies of documents specified, such bids shall

be summarily rejected. The offers submitted through any means other than uploading on the CPPP website <https://eprocure.gov.in/eprocure/app> shall not be considered. No correspondence will be entertained in this matter.

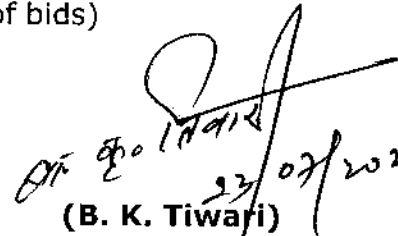
4. Interested service providers are advised to visit CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum/addendum/amendment.

5. In the event of any of the above-mentioned date being subsequently declared as a holiday/closed day for this office, the tenders will be opened on the next working day at the scheduled time without any further notice.

6. Interested service providers may also download the tender from the official websites [www.cbic.gov.in](http://www.cbic.gov.in) . The bids, complete in all respects should be submitted exclusively through the Government e-procurement portal <https://eprocure.gov.in/eprocure/app> on or before 16:00 Hrs on 22-08-2020. Offers received beyond the specific date/time shall not be entertained.

**Enclosures:**

- (i) Annexure – I (General Instructions & Terms and conditions)
- (ii) Annexure-II (Technical Bid Format)
- (iii) Annexure – III (Financial Bid Format as Specimen Copy). The same should be uploaded on portal in BoQ (In Excel sheet available with the tender at E-procure website).
- (iv) Annexure-IV (Price Bid Undertaking)
- (v) Annexure –V (Tender Acceptance Letter)
- (vi) Annexure-VI (Terms & Conditions Regarding Vehicle)
- (vii) Annexure - VII (Special Instructions for e-submission of bids)

  
23/08/2020  
(B. K. Tiwari)  
Assistant Director

**ANNEXURE-I****INVITATION OF ONLINE BIDS FOR HIRING OF VEHICLE**

Online/e-tenders are invited from reputed agencies for hiring of vehicles with driver on contract basis for one year from the date of execution of contract in the O/o The Additional Director General, Directorate General of Audit, CENTRAL GOODS & SERVICES TAX, Ahmedabad Zonal Unit, B/414-416, Himalaya Arcade, Vastrapur, Ahmedabad-380015.

**A. TECHNICAL:**

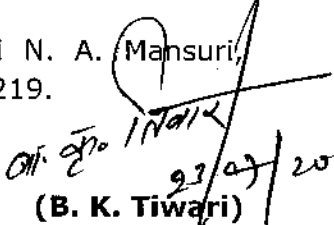
1. The bidder should have the PAN No. and should attach a photocopy the same.
2. The bidder should have experience in supplying vehicle to the Govt. Department/PSU for which the service provider should submit the name (s) of Organization (s) to whom services are provided, and number of vehicles so provided to each organization (s) alongwith proof thereof.
3. The bidder should have the Goods & Service Tax registration number and should attach photocopy of the same.
4. The vehicle should not be more than three years old and should be in good working condition for which the tenderer should submit the list of vehicles giving details with make/type of vehicles.
5. The vehicle should have commercial registration as per Motor Vehicle Act. The Vehicle should be registered as a taxi/cab/passenger.
6. In case of vehicle is not in the name of service provider/bidder, a copy of contract/Agreement made with the owner of the vehicles is to be submitted.
7. Vehicle should not have LPG/CNG gas kits as fuel.
8. Copy of Partnership Deed or copy of Registration Certificate of the Firm/Company in whose name Bid is filed.

**FINANCIAL:**

1. The Monthly charges/rates for providing vehicle should include Driver and Fuel charges mentioning the category of Vehicle wise to be used for 22/23 days subject to a maximum of 2000 kms for one vehicle.
2. The bidder shall quote their rate exclusive of GST, which will be paid extra by the O/o The Additional Director General, Directorate General of Audit, CENTRAL GOODS & SERVICES TAX, Ahmedabad Zonal Unit, B/414-416, Himalaya Arcade, Vastrapur, Ahmedabad-380015.
3. The Financial bids of only those bidders who qualify the Technical conditions will be opened.

**MODE OF SUBMISSION OF TENDER:**

1. The bids, complete in all respects should be submitted exclusively through the Government e-procurement portal <https://eprocure.gov.in/eprocure/app> on or before 16:00 Hrs on 22-08-2020. Offers received beyond the specified date/time shall not be entertained. The bidders are required to submit two bids, i.e. Technical bid and Financial bid in the prescribed i.e Annexure -II and III.
2. In the technical bid, the bidder will provide details about his experience in the field, the other organization for which he is providing such services, details regarding compliance of statutory laws etc. In the Financial bid, the bidder will submit the quotations for his charges. The service providers will be short listed on the basis of their technical competency after opening of technical bids. Financial bids of only those bidders who are short listed on the basis of Technical bid will be opened and the bid with lowest quotations among the opened bids will normally be approved.
3. This office reserves the right to postpone/and/or extend the date of receipt/opening of Rates/Quotations or to withdraw the same, without assigning any reason thereof.
4. The service providers are required to submit the complete rates/quotations only after satisfying each and every condition laid down in the terms and conditions.
5. All the rates must be written both in figures and words. Corrections, if any, are to be made by crossing out, initialing, dating and rewriting. In case of discrepancy between the words and figures, the rates indicated in figures shall prevail. All overwriting/cutting, insertions shall be authenticated and attested.
6. Rate/Quotations should be submitted and signed by the firm with its current business address.
7. The contractors must comply with the rates/quotations, specification and all terms and conditions of contract. No deviation in the terms and conditions of the contract shall be entertained unless specifically mentioned by the service provider in the rates/quotations and accepted by the department.
8. Bids received later than the stipulated date and time will not be considered under any circumstances. This office reserves the right to reject any tender, even the lowest one without assigning any reasons, thereof.
9. The tender details are also available at ADG office's notice board & on CBIC website [www.cbic.gov.in](http://www.cbic.gov.in).
10. For any clarification in the matter may be made with Shri N. A. Mansuri, AAD (Administration) at the office or on telephone number 079-26733219.

  
 (B. K. Tiwari)  
 Assistant Director  
 Date: 23-07-2020

**Encl: As above.**

**F. No. I/22-02/2020**

**Copy to:-**

- 1) The Pr. Director General, Directorate General of Audit, CBIC, New Delhi.
- 2) The Web Master, CBIC website New Delhi with a request to give wide publicity to this letter through respective websites.
- 3) The Addl. Commissioner, CGST, Ahmedabad South/North, CGST, Gandhinagar & CGST, Ahmedabad (Audit) with a request to give wide publicity to this letter through Notice Board.
- 4) Notice Board

**ANNEXURE II**  
**Technical Bid Form for Hiring of Vehicles**

Sl. No.	Required Information	Particulars
1.	Name, Address and Telephone Numbers of Agency/Firm (both landline and mobile numbers are to be provided)	
2.	Name and telephone numbers of the owner of the Agency/Firm (both landline and mobile numbers are to be provided)	
3.	Details of Permanent Account Number (PAN) (enclose copy)	
4.	Name, address, contact details and specimen signature (s) of authorized signatory/signatories	
5.	a) Whether the vehicle to be offered is owned by the Agency/service provider? Attach documentary evidence such as RTO registration of the vehicle.  b) In case of vehicle is not in the name of service provider/bidder, then attach a copy of contract/Agreement made with the owner of the vehicles.	
6.	Whether the vehicle is registered as commercial vehicle? Attach RC Copy of the vehicle.	
7.	Goods & Service Tax Registration Number (enclose copy)	
8.	Total No. of commercially registered cars owned by the firm, besides the above mentioned vehicle	
9.	Make, Model and Registration Numbers of vehicle to be provided	
10.	List of Government Organizations (both central and state) where the vehicles have been provided (copies of contract letter (both past and present) are to be closed)	
11.	Have the services provided by the firm earlier to this office or any other Government organization been terminated prematurely due to unsatisfactory services? If yes, please give details	
12.	Has any penal action other than termination of services taken against the firm? If yes, please give details	

➤ **Documents to be enclosed:**

- (i) Copy of PAN Card & GST Registration.
- (ii) Copy of RC Book of the vehicle.
- (iii) Copy of Work Experience Certificates from the clients.
- (iv) Copy of Shop & Establishment Certificate of A.M.C.
- (v) Tender Acceptance Letter duly signed by the Authorized Signatory
- (vi) Contract/Agreement made with the owner of the vehicles, if vehicle not owned by the tenderer
- (vii) Copy of Valid Insurance Policy.

**Declaration**

I hereby certify that the above furnished information is correct. I also certify that I have read and understood the technical conditions. I understand that furnishing false information will disqualify my firm from further bidding process.

**Signature:**

**Name of Authorized Signatory:**

**Seal/Stamp:**

**Date:**

**Annexure-III (SPECIMEN COPY)  
(FINANCIAL BID)  
(To be uploaded in BoQ only")**

Vehicle Type/Model	Rate per month per vehicle exclusive of GST	Extra charge Rate per km beyond 2000 kms

"I have read the terms & conditions of the Tender Notice and agree to abide by them. The rate will be fixed for the period one year from the date of execution of contract.

**Date:.....**

**Name and Designation**

**Signature with stamp**

**Annexure-IV****(PRICE BID UNDERTAKING)**

Schedule of price bid in the form of BOQ\_XXXX.xls

From: (Full name and address of the Bidder)

---

---

To,

The Additional Director General,  
Directorate General of Audit,  
Central GST,  
Ahmedabad Zonal Unit,  
B/414-416, Himalaya Arcade,  
Vastrapur, Ahmedabad-380015.

Sir,

I submit the Financial Bid for \_\_\_\_\_ (No. of cars) and related activities as envisaged in the Bid document.

2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.

3. I offer to work at the rates as indicated in the price Bid, Annexure III (In BoQ Excel sheet) exclusive of GST and if I am successful in bid process, I will not withdraw at later stage and will provide vehicle at price quoted by us.

Yours faithfully,

Signature of Authorized Person

**Annexure-V (TENDER ACCEPTANCE LETTER)**  
**(To be given on Company Letter Head)**

To,

The Additional Director General,  
Directorate General of Audit,  
Ahmedabad Zonal Unit,  
Central GST,  
B/414-416, Himalaya Arcade,  
Vastrapur, Ahmedabad-380015.

Sir,

**Subject: Acceptance of Terms & Conditions of Tender for  
Hiring of Vehicles.**

Tender Reference No.: \_\_\_\_\_

1. I/We have downloaded/obtained the tender document(s) for the above mentioned tender from the web site (s) namely \_\_\_\_\_ as per your advertisement, given in the above mentioned website(s).
2. I/ we hereby certify that I/we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc., which form part of the tender document) and signed on all the pages of the terms & conditions. I/we shall abide by the terms/conditions/clauses contained therein.
3. The corrigendum(s), issued from time to time by your department too have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender documents(s)/corrigendum(s) in its totality/entirety.
5. I/We do hereby declare that we have not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I/We certify that all information furnished by me/us/our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department shall without giving any notice or reason thereof, shall summarily reject the Bid, without prejudice to any other rights or remedy.

Yours sincerely,

Name & Signature with stamp(if any) of  
Legal owner/Power of Attorney holder



**Annexure - VI ( GENERAL TERMS AND CONDITIONS)**

- 1) **The vehicles to be provided should be in excellent working condition and not be of make older than three years old.** Applicant Contractor should mention the year of manufacture of the vehicles. Preference will be accorded to newer vehicle.
- 2) **The vehicle shall have clean white seat covers/towels to be provided by the contractor and should be changed every week. The air spray & First Aid Medical Kit are to be provided by the contractor. The vehicle should also contain a fire extinguisher.**
- 3) The tenderer should show the proposed vehicle to be supplied on hired basis after the finalization of technical bid.
- 4) The calculation of mileage shall be from the reporting point to the relieving point and will not be calculated on garage to garage basis. The vehicle may have to remain in the office campus during office hours and even thereafter, as and when required. Normally the vehicle will be engaged for 12 hours; however, sometimes the vehicle may have to be engaged beyond 12 hours. Further, occasionally it may have to travel out of station also.
- 5) The vehicle should be properly and comprehensively insured and should have commercial registration as per Motor Vehicle Act including pollution clearance certificate. The Vehicle should be registered as a taxi, fulfill the legal obligations prescribed by the State Transport Authority like payment of road tax, etc. All requirements under various statutory laws must be complied with. Any default will be liability of the contractor and this department shall not be liable in any matter whatsoever.
- 6) Rate for the supply of the vehicle will be binding on the tenderer for the period of one year from the date of execution of the contract.
- 7) The vendor will be responsible for maintenance and up-keeping of the said vehicle on his own account and no extra charges will be payable by the Department. All expenditures of fuel, Mobile, driver's salary and other expenses whatsoever have to be borne by the supplier.
- 8) In case of any break down of the vehicle on duty, the agency shall make arrangement for providing substitute vehicle in good condition. In such case, mileage from garage to the point of break down would not be paid.
- 9) Necessary Log Book will be provided to the driver, which should be maintained properly and to be submitted to the concerned officer of the Zonal Unit for necessary verification at the end of the month.
- 10) The vendor shall ensure that odometer of the vehicle supplied is properly sealed so that no tampering can be done with a view to inflate distance travelled.
- 11) Pre-receipted Bill shall be submitted by the vendor in triplicate duly supported by the copy of Log Book.
- 12) The Directorate shall not be responsible for any Toll Tax, fine charged by Police or other agencies, losses, damages, any accident of the vehicle or to any other vehicles or for the injury to the driver or any other third party. All such expenses on this account shall be borne by the vendor and there will be no reimbursement from the Department in this regard.

- 13) The driver should be trained, well conversant with roads & routes of Ahmedabad and adjacent areas as well as having good sight, devoid of bad habits and having proper valid driving license with proper uniform for driving the vehicles. The driver should observe all etiquette and protocol while performing the duty and shall be neatly dressed and **carry a mobile phone** in working condition for which no separate payment shall be made by the Department. The driver should always remain with the vehicle during entire period of duty. In case of any urgency, the driver may seek permission from the concerned officer.
- 14) The driver should not be addicted.
- 15) The driver should be ready / prepared for outstation journeys at short notice.
- 16) The vendor shall provide name and address of the driver, police verification report along-with the photocopy of his driving license while submitting acceptance of offer. The agency/firm should have an adequate number of Telephone/Mobile Phone to contact round the clock.
- 17) Once the hiring of vehicle commences from the operator, the vehicle and the driver should not be changed unless required by the Ahmedabad Zonal Unit.
- 18) The successful bidder shall not be allowed to sublet/ subcontract the contract to any other contractor.
- 19) As regard vehicle timings, the transport operator will not pass on the instructions directly to the driver concerned. All the instructions should be routed through the PRO/GSO, Office of the ADG(Audit), Directorate General of Audit, Customs, Central Goods & Services Tax, Ahmedabad Zonal Unit, Ahmedabad -380 015.
- 20) It will be solely the discretion of the Department to use the said hired vehicle for any official purpose including Saturday, Sunday and Holidays when necessary.
- 21) The vendors should give an undertaking that he or his firm has not been black listed by any of the organization/Govt. Department as on the date of submission of the deed.
- 22) The vendors shall also certify that he has read and understood the terms and conditions of the tender. He should sign the terms and conditions. The quotations, which are not accompanied by the requisite documents, shall be outright rejected.
- 23) In case, any negligence regarding service by the contracted agency is noticed, the Ahmedabad Zonal Unit may terminate the contract agreement after giving 7(seven) days notice.
- 24) The tenderer should enter into agreement on stamp paper of Rs.100/- and the cost of stamp paper is to be borne by the tenderer.
- 25) The rates are to be quoted in the Financial Bid [and not in Technical Bid] for hiring for monthly basis. It shall be the sole prerogative of the competent authority to choose any one rate slab. The rates quoted should specifically mention GST component.

- 26) If the vehicle does not report for duty on any date(s), then an amount calculated on *pro rata* basis per day shall be deducted from the monthly bill of the vehicle. In addition, a penalty of Rs.500/- per day may be levied, if on any day the vehicle of the agency fails to meet above terms and conditions.
- 27) This office reserves the right of the negotiation regarding rates and term of the contract in pursuance of guidelines and circulars issued by the ministry in this regard time to time.
- 28) In case of any dispute of any kind and in respect of whatsoever arising out of tender/ contract, the decision of the Hon'ble Courts at Ahmedabad will be final and binding.
- 29) No additional terms and conditions over and above shall be entertained by the Ahmedabad Zonal Unit.
- 30) **The Directorate keeps the right to terminate the accepted tender during the period of the contract without giving any reason and without consulting the tenderer.** The tenderer will have no right to demand any compensation in this respect. Ahmedabad Zonal Unit also reserves the right to relax any of the conditions above. In case of any dispute of any kind and any respect whatsoever, the decision of the Addl. Director-General shall be final and binding.
- 31) Tenderer should sign all the pages of the tender in token of accepting the conditions of the contract.
- 32) This is to certify that I/we read carefully and understood all the above terms and conditions of the tender and declare that each and every clause are acceptable to me/us and will be binding on me/us. I/we agreed for that.
- 33) Vehicle should be properly cleaned. Driver must always be wearing a mask. Sanitization of vehicle should be carried out on daily basis before bringing vehicle to office.

Place:

Date:

Signature of Tenderer

## **ANNEXURE-VII**

Special Instructions to the Contractors/Bidders for e-submission of the bids online through the e-procurement Portal (also available on CPPP <https://eprocure.gov.in/eprocure/app> under the web link 'Help for Contractor')

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at <http://eprocure.gov.in/eprocure/app>

### **REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC/e-token.

### **SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/email in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

### **PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the tender document before their bids.

- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/XLS/RAR/DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

### **SUBMISSION OF BIDS**

- 1) Bidder should log into the site well in advance for bid submission so that they upload the bid in time i.e on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee/EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the EMD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable.
- 6) The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) Upon the successful and timely submission of bids (i.e after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 8) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

### **ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal at their telephone numbers(i) 0120-4200462 (ii)0120-4001002(iii)0120-4001005 (iv) 0120-6277787.

-----XXXXXXXX-----